

April PTO Meeting Notes
April 21, 2015- 9:15 a.m.

Attendees

Beth Chausow, Jenni Stecher, Brianne Dorn, Sonya Land, Kay Lundry, Gary Fraser, Mary Robinson, Carol Boriss, Debbie Palazzola, Raquel Henderson, Steven Shane, Dana Delap, Carrie Luttrell

Call to Order

Jenni Stecher called the meeting to order at 9:15 a.m.

The expectation of all PTO meetings is for them to last for approximately one hour. According to the published bi-laws, one purposed of our meeting is to “receive brief summary reports from all active committees.” Only PTO business will be discussed at our meetings. Any personal or school district related issues should be discussed outside of the meeting with the appropriate “school administrator” at another time. One person at a time should speak so we may all hear each other and the recording secretary is able to provide us with clear and concise minutes of each meeting. The appointed meeting facilitator reserves the right to move the meeting forward, which means possibly limiting the time someone has to present their information.

Welcome

Jenni Stecher welcomed everyone to the meeting.

January Meeting Minutes Approval

1st Beth Chausow

2nd Brianne Dorn

Reports of Standing Committees

Book Fair

The BOGO book fair is this week. They still need volunteers to work the book fair if anyone is available.

Beautification

Jenni discussed that it is Saturday at the school, and any volunteers are welcome. Patty Raimondi volunteered to take over for Sandy Lohss next year.

Box Tops

Jenni reported that we earned \$1115 this session and earned over \$2000 for the year. Thank you to Trista for overseeing Box Tops.

Trivia Night

Jenni reported that Trivia Night was a great success. Our income was \$13000, and expenses were about \$1000. We made about \$12000 which was \$5000 over budget.

Movie Night

Jenni reported that movie night had low attendance, but we made about \$100 and most people donated toothbrushes for charity.

Treasurer Report

The budget is on the back of the agenda. We are doing well budget wise. Jenni asked Dr. Luttrell if we would need the money for Leader in Me training. Dr. Luttrell said we are not going forward with it because the cost was not communicated accurately from the company doing the training.

Jenni reported that we are in good shape for next year.

Spirit Day

Beth reported that spirit day is May 21st. Fizz Boom Seuss is coming to do an animated book reading. Lunch order forms will be going out this Friday in Friday folders. There will be no snow cones because

school is only a half day. We will have snow cones at the school carnival in August. Volunteer signups will be going out as well.

Executive board elections for next year

Jenni will be going out as President; Beth will take the President's spot.

Vice President will be chosen among board members. Sonya Land was voted in as Vice President.

Jenni read the job description for each available open position.

Sonya nominated Dana Delap for Corresponding Secretary, and Jenni seconded it. Dana was voted in as Corresponding Secretary.

Raquel Henderson nominated herself as Recording Secretary. Kay seconded the nomination. Raquel was voted in as Recording Secretary.

Missy Bredbenner is going to move into the treasurer role, and the assistant treasurer role is available for next year.

Bylaw changes

Beth discussed the changes made to the bylaws. The treasurer position policies were tightened.

Corresponding Secretary roles were changed, and technological information was added to the role.

Recording Secretary duties were added including that the Secretary will agree to chair at least one committee. President and Vice President duties were changed and moved around.

Death of Ms. Strong

Jenni reported that this was a tough week for staff with the death of Ms. Strong and that lunch was needed for tomorrow if there are any volunteers.

Teacher Appreciation Week May 4-8

Sonya reported that we will continue to do flowers on Monday and Tuesday. Tuesday we will have PTO provided lunch of soups and salads. There will be a sign up soon. Students will fill teacher appreciation buckets and drop a raindrop note for the teachers. The gift will be an umbrella. Dr. Luttrell will provide breakfast for the staff. On Wednesday, the PTO will provide coffee, hot cocoa, and biscotti.

40th Anniversary fund raiser

Beth reported that we are considering a 40th anniversary tumbler fundraiser for this fall. Funds will go towards the track. This is not a go sell to everyone fund raiser, it is more for Shenandoah families to order. They are good quality and come with a lid. The website will monitor all the orders that go online. An order form will also go home to families to order that way as well. We will make about \$6 on each cup.

Teacher Report

Carol thanked the PTO for the food that has come in this week. It has been a very tough week. Teacher Appreciation Week activities sound great.

Principal's Report

Beautification

Dr. Luttrell reported that a former Shenandoah family called and said that a tree on the sidewalk died and would like to replace the tree Saturday. It was dedicated to a former Shenandoah teacher and they wanted to pay to replace it.

Bond Issue Improvements

Dr. Luttrell reported that crews are taking down the tinted window glass to replace with security film. Nothing is allowed on these windows: no tape, decals, etc. A new location for the school decal will need to be determined.

Walk/Bike to School Day

Tomorrow is National Walk/Bike to School Day. Dr. Luttrell will be walking with some of the students.

Death of Ms. Strong

Dr. Luttrell reported that this has been a very difficult week after losing Jill Strong. She was a great personality and will be missed by so many people. We appreciate our community coming around us. We utilized our staff as well as Parkway Staff. Jill's visitation will be Sunday from 2-4 at Ortmann Stipanovich Funeral Home. Information was sent out in an email to all our families. Our staff is working with the children to help them through the mourning process by writing notes and pictures to honor her. We are working on some type of memorial in Jill's honor. Dr. Luttrell asked if anyone had any questions, concerns, needs, or ideas relating to this loss. Dr. Luttrell mentioned that the Shenandoah community has been very strong and supportive.

Adjournment- Jenni Stecher adjourned the meeting at 9:50 a.m. The next PTO meeting will be September 8, 2015, at 7:00 p.m. The Room Parent meeting is scheduled the same evening at 6:15 p.m.